



Authorization Request Sample Food and/or Beverage Distribution

metro toronto convention centre corporation has exclusive food and beverage distribution rights within the Convention Centre. Exposition sponsoring organizations and/or exhibitors may distribute samples of food and/or beverage products ONLY upon written authorization. Metro Toronto Convention Centre Corporation will not be responsible for the quality or state of the food or beverage served by an authorized vendor.

General conditions:

1. Items dispensed are limited to products manufactured, processed or distributed by exhibiting firm.
2. All items are limited to SAMPLE SIZE
 - a) Sample or promotional beverages must be approved by the catering department and may be subject to a "loss of revenue" charge and must be related to the nature of the event.
 - b) Sample food items limited to "bite sized" portions.
 - c) Food and/or beverage items used as traffic promoters (i.e. popcorn, coffee, bar service) MUST be purchased from the Catering Department.

If you have any questions, please do not hesitate to contact the catering department at (416) 585-8144

Date _____ Name of Event ISMRM 16th Scientific Meeting & Exhibition
Event # _____ Booth # _____ F & B Coordinator _____
Firm Name _____ Contact _____ Fax _____
Telephone _____ Fax _____ Email _____
Address _____ Prov./State _____
Country _____ Postal/Zip Code _____

Product(s) you wish to dispense, please include size: _____

Proposed method of dispensing: _____

Please explain purpose of offering sample(s): _____

Remarks: _____

for office use only

Coordinator Name _____ Coordinator Signature _____

Date: _____ Approved _____ Not Approved _____

Remarks: _____

Our People are the Centre

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